

D610.1 Coordination of User Platform

EUFODOS – Improved Information of Forest Structure and Damages

Project co-funded by the European Commission
 Seventh Framework Cooperation Programme
 FP7-SPACE-2010-1
 Small and medium-scale focused research

Grant Agreement no: 262786

Due date of deliverable:	30 June 2012
Actual submission date:	27 June 2012
Start date of project:	2011-01-01
Duration:	36 months

Work package	610 Coordination of User Platform
Task	Dissemination and Training
Lead contractor for this deliverable	EAA
Editor	Stefanie Linser, EAA
Authors	Stefanie Linser, EAA
Quality reviewer	RESAC

Dissemination Level		
PU	Public	
PP	Restricted to other programme participants (including the Commission Services)	
RE	Restricted to a group specified by the consortium (including the Commission Services): EUFODOS Service Providers and Users	X
RE spec	Restricted to	
CP / LV	Document status is: completed or living	
CO	Confidential, only for members of the consortium (including the Commission Services)	

ISSUE RECORD

Version	Date	Author(s)	Reason for modification	Status
0.1	06.06.2012	Stefanie Linser		1. Draft
1.0	27.06.212	Stefanie Linser	Review comments from RESAC considered	Final version

1. EXECUTIVE SUMMARY

This document is the Mid-term Report on User Federation Activities (issue1) under Work Package 610 *Coordination of User Platform* for the EUFODOS Project prepared under the Seventh Framework Programme (Cooperation FP7-SPACE-2010-1) no: 262786.

It contains an overview of the multiple activities already taken to coordinate and inform the EUFODOS users. This comprises for example the organisation and conduction of three user workshops, two teleconferences and e-mail coordination of the reviews concerning the User Requirement template and of the User Utility template, the edition and dissemination of seven Newsletters as well as other promotion and information activities.

Table of Contents

ISSUE RECORD	ii
1. EXECUTIVE SUMMARY	ii
2. Introduction	4
3. Tasks	4
4. Implementation of Tasks	4
4.1 Coordination of the User Executive Body (UEB).....	4
4.2 Organise and Disseminate a FDS Newsletter	7
4.3 Review the results of the GMES Network of Users (GNU) Project and Maintain Contact to Follow Up Activities	7
4.4 Join the GMES User Platform and contribute to the GMES Land Meetings, Newsletters etc.....	7
4.5 Co-ordinate the User Feedback to the User Utility Template	8
4.6 Support the Organisation and Conducting of User Workshops	8
4.7 Support and Participate in User Federation Activities such as Attendance at Conferences, Workshops, and Production of Reports/Publications.....	9
5. ANNEX	10
5.1 References.....	10
5.2 Abbreviations & Acronyms	10

Figures

Figure 1: Organisation of the EUFODOS Project.....	6
--	---

Tables

2. Introduction

The need to involve the user community in the development and promotion of the FDS is paramount.

The Work Package 610 *Coordination of User Platform* will provide frame conditions for the development of the EUFODOS User Executive Body (UEB). Specifically the UEB can assist in designing a viable and sustainable service portfolio, defining the control mechanisms and configurations such as the Service Portfolio and any aspects of the service delivery process thereby influencing the future evolution of the FDS by maintaining its responsiveness to user requirements.

This document is the Mid-term Report on User Federation Activities (issue1) under Work Package 610 *Coordination of User Platform* for the EUFODOS Project prepared under the Seventh Framework Programme (Cooperation FP7-SPACE-2010-1) no: 262786.

It contains information on the tasks to be conducted in WP 610 and the state of its implementation.

The purpose of this document is to provide all project partners (service providers and users) an overview of the multiple activities already taken to coordinate and inform the EUFODOS users.

3. Tasks

According to the Programme Management Plan the Tasks of WP 610 comprise:

- Coordination of the User Executive Body (UEB):
 - Assist in drafting the ToR for the UEB and roles/responsibilities for various players
 - Invite representative user groups to be members of UEB
 - Organise and conduct UEB Meetings in co-ordination with Prime and linked to the Progress Meetings of the FDS programme
- Organise and disseminate a FDS Newsletter
- Review the results of the GMES Network of Users (GNU) project and maintain contact to follow up activities
- Join the GMES User Platform and contribute to the GMES Land Meetings, Newsletters etc.
- Co-ordinate the User Feedback to the User Utility Template
- Support the organisation and conducting of user workshops
- Support and participate in User Federation activities-such as attendance at Conferences, Workshops, and production of reports/publications

4. Implementation of Tasks

4.1 Coordination of the User Executive Body (UEB)

UEB organisation and structure

At the EUFODOS kick-off meeting in January 2011 a User Executive Body (UEB) was composed in order to involve the users more in the activities of the EUFODOS project.

The following Terms of Reference were agreed:

Overall Draft Terms of Reference for the UEB:

- The chairperson/coordinator of the UEB should ideally be derived from a EUFODOS user organisation.
- Contribute to service network reviews and relevant reports.
- Identify and collate user needs and priorities for the Service Portfolio evolution.
- Coordinate with the Service Providers.
- By representing the user community, contribute to the promotion for EUFODOS.

Draft ToR for UEB Secretary:

- Provide overall co-ordination for the UEB (in terms of activities) and feedback to Prime
- Provide support to Chairperson for fulfilling Chair's activities
- Co-ordinate any administrative matters, such as setting up teleconferences, meetings and communication to UEB partners
- Draft agendas for teleconferences and meetings
- Keep minutes and circulate to relevant parties.
- Liaise/co-ordinate with other User Bodies

Draft ToR for UEB Chairperson:

- Act as main focal point for EUFODOS partners (SP and users)
- Promote EUFODOS to the user community in an ambassadorial role
- Lead and chair the teleconferences and/or any meetings of the UEB

The UEB chairperson *Herwig Schüssler* (Styrian Forestry Board) and the UEB secretary *Stefanie Linser* (EAA) were both derived from dedicated EUFODOS user organisations. Due to the paternity leave of Herwig Schüssler *Herbert Sagischewski* (ThüringenForst) was nominated as UEB chairperson in October 2011. The chairperson and secretary promote the EUFODOS to the user community in an ambassadorial role. They also lead and chair the teleconferences and the meetings of the UEB. The UEB secretary is also responsible for executing some of the key activities required. She also liaises with other user bodies such as the User Platform for Geoland and regularly publishes the UEB Newsletter. The UEB is dependent on the voluntary participation of the user community and is comprised of a representative number of EUFODOS users who are actively involved with the project.

Role of the UEB

The tasks of the UEB comprise e.g. to contribute to service network reviews and relevant reports, to identify and collate user needs and priorities for the service portfolio evolution, to discuss, review and endorse relevant templates like e.g. User Requirements Assessment and User Utility Assessment, as well as strategic documents like e.g. Data Access Policy, Annual Reports and Work Plans, to contribute information on the user activities as well as any new developments in EUFODOS to the UEB Newsletter, to coordinate with the service providers and by representing the user community, contribute to the promotion for EUFODOS.

Exchange of information will be ensured by regular meetings, teleconferences and the publication of newsletters which are distributed to the users, service providers and to other interested stakeholders.

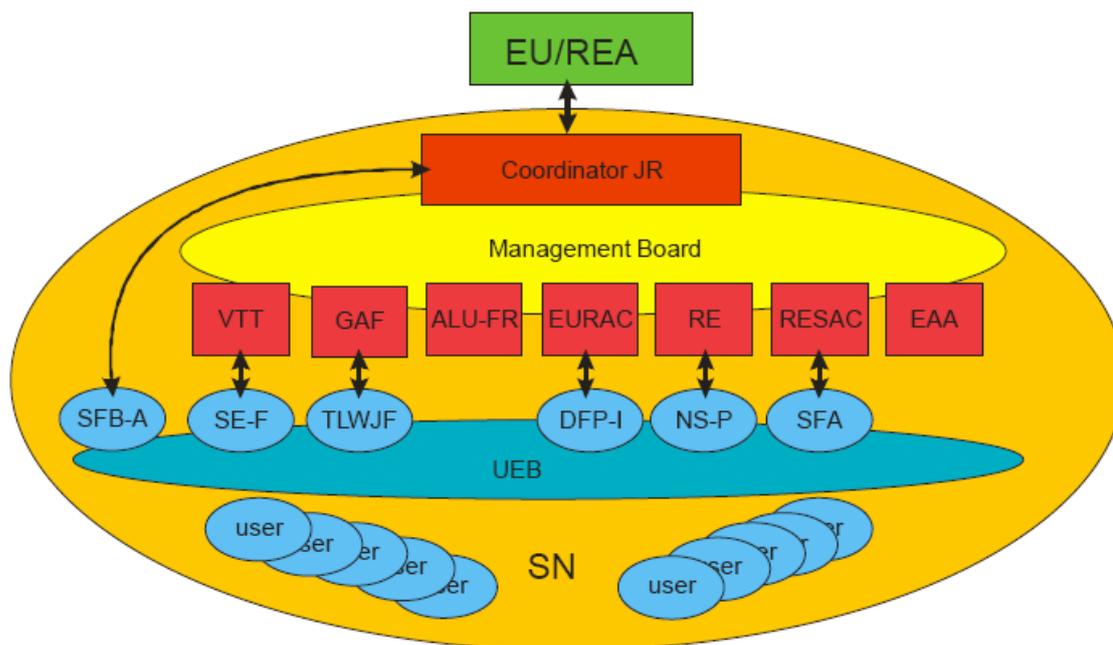


Figure 1: Organisation of the EUFODOS Project.

UEB composition:

User organisation	User name	Country	Political role	User interests / Products	Service Provider
EAA Environment Agency Austria	Stefanie Linser	A	State authority	Rapid overview of storm damaged areas and on structural parameters (size of damaged area, loss of timber volume, crown closure, tree age, vertical stand structure).	JR
LFD-STMK Styrian Forestry Board	Heinz Lick (H. Schüssler)	A	State authority		
EFA Executive Forest Agency	Spas Tumbev Vladimir Konstantinov Nikolay Pironkov	BG	State authority	Regular updates of the forest management plan with focus on forest type, tree species, height density, elevation, soil, erosion types)	RESAC
TF ThüringenForst	Herbert Sagischewski	D	State authority	Rapid overview of storm damaged areas and of insect infestation areas.	GAF
UPF Ufficio Pianificazione Forestale/Department of Forest Planning	Guenther Unterthiner Marco Pietrogiovanna	I	State authority	Rapid overview of damaged areas from natural hazards (storm, fire, pests, diseases, landslides, avalanches, snow load).	EURAC
SE-F Stora Enso	Paula Susila	FIN	Forest company	Overview on forest resources and forest damages.	VTT
RDLP Regional Directorate of State Forests Wrocław	Radomir Balazy Wieslaw Krzewina	PL	Local authority	Rapid overview of storm damaged areas and of insect infestation areas.	Rapid Eye

4.2 Organise and Disseminate a FDS Newsletter

So far seven EUFODOS Newsletters have been disseminated to the EUFODOS users and service providers as well as to further interested persons and potential users. It is intended that all EUFODOS project cases and products will be presented/described in the newsletters. In the 2nd user Session in October 2011 It was agreed to distribute the EUFODOS Newsletter also to a wider audience outside of the EUFODOS consortium. All users were requested to send contact details of further interested potential users to the UEB secretary/WP leader. Presently the newsletter is also distributed to about 30 potential users.

The newsletters contained so far:

- 1st Newsletter, March 2011: EUFODOS - Improved Information on Forest Structure and Damages; User Engagement in EUFODOS.
- 2nd Newsletter, May 2011: ANDROMEDA[®] and EUFODOS; User Engagement in GMES.
- 3rd Newsletter, July 2011: EUFODOS Service Case in Austria; Impacts of storms in Europe - an overview of the last decade.
- 4th Newsletter, October 2011: EUFODOS - Forest damage monitoring in South Tyrol; Harmonised European Land Monitoring (HELM).
- 5th Newsletter, February 2012: EUFODOS - Forest fire monitoring in Bulgaria; EUFODOS Success Story.
- 6th Newsletter, May 2012: EUFODOS - Assessing Forest Structural Parameters in Finland, Video on European forests on YouTube.
- 7th Newsletter, June 2012: EUFODOS - Enhancing satellite-based forest monitoring capabilities in Poland using RapidEye data.

All Newsletters are also available on the EUFODOS webpage <http://www.eufodos.info/> as well as on the EUFODOS CMS <http://dibs014.joanneum.at/eufodos/eufodos>.

4.3 Review the results of the GMES Network of Users (GNU) Project and Maintain Contact to Follow Up Activities

At the 1st User Session the UEB secretary/WP leader gave a broad overview on the GMES Network of Users (GNU) Project and of its outcomes like success factors and publicly available deliverables. The UEB secretary/WP leader is involved in follow up activities like e.g. HELM and has informed HELM in the 4th Newsletter

4.4 Join the GMES User Platform and contribute to the GMES Land Meetings, Newsletters etc

The European Parliament and Council Regulation on the European Earth monitoring programme (GMES) and its initial operations (2011-2013), entered into force on 9 November 2010, establishes a User Forum as a dedicated body consisting of GMES public sector users appointed by the Member States. None of the EUFODOS users are appointed to the GMES User Forum. However, the UEB secretary/WP leader is regularly updated with relevant information by the Austrian delegate to the GMES User Forum. Subsequently, the UEB secretary/WP leader has informed about the User Engagement in GMES in the 2nd EUFODOS Newsletter.

4.5 Co-ordinate the User Feedback to the User Utility Template

In February 2011 the UEB secretary/WP leader coordinated the User Feedback on the User Requirement Template via teleconferences and e-mail. A comprehensive feedback was given to the respective WP leader RESAC.

In November 2011 the UEB secretary/WP leader coordinated the User Feedback on the User Utility Template via teleconferences and e-mail. A comprehensive feedback was given to the respective WP leader EURAC.

The minutes of the teleconferences are available at the EUFODOS CMS <http://dibs014.joanneum.at/eufodos/eufodos>.

4.6 Support the Organisation and Conducting of User Workshops

So far three user workshops have been organised and conducted by the UEB secretary/WP leader. The first one at the kick-off meeting in January 2011 in Graz, the second one at the interim meeting in October 2011 in Freiburg and the third user workshop at the interim meeting in June 2012 in Vienna.

The aim of the first user workshop was to:

- to get to know the EUFODOS users
- to present current GMES Forest User activities in order to raise awareness of the respective roles/activities of the UEB work:
 - GMES Network of Users (GNU) (<http://www.gmes-network-of-users.eu/>)
 - User organisation in GSE FM (<http://www.gmes-forest.info/>)
 - geoland2 User Platform (<http://www.gmes-geoland.info/>)
- to survey the EO related user experiences of the attendances
- to provide a basis for an EUFODOS User Body

The attendant users actively participated in the user session.

The aim of the second user workshop was to:

- to get to know each other and the respective user needs better
- to receive an update of user relevant news, documents and links
- to discuss the first draft of the User Utility Assessment template

The attendant users actively participated in the user session and gave a fruitful feedback on the first draft of the User Utility Assessment template.

The aim of the third user workshop was to:

- present and discuss the analysis of the User Utility Assessment
- to receive an overview of demoproducts from the user point of view

The agendas and minutes of the user workshops are available at the EUFODOS CMS <http://dibs014.joanneum.at/eufodos/eufodos>.

4.7 Support and Participate in User Federation Activities such as Attendance at Conferences, Workshops, and Production of Reports/Publications

The UEB secretary/WP leader has so far attended all EUFODOS Meetings, EUFODOS User Sessions and participated in all EUFODOS teleconferences.

So far there was not yet an opportunity to contribute to other newsletter.

The UEB secretary/WP leader has presented the EUFODOS UEB and its activities in June 2012 to Austrian potential users. At this meeting also the EUFODOS project and its demoproducts were presented by the EUFODOS coordinator.

5. ANNEX

All EUFODOS Newsletters are available at the EUFODOS website <http://www.eufodos.info/>

5.1 References

The Minutes of the meetings and teleconferences are all available at the EUFODOS CMS <http://dibs014.joanneum.at/eufodos/eufodos>.

5.2 Abbreviations & Acronyms

ALU-FR -	Albert-Ludwigs-Universität Freiburg
CMS -	Content Management System
EAA -	Environment Agency Austria
EFA -	Bulgarian Executive Forest Agency (formerly named SFA)
EURAC -	European Academy of Bozen
FDS -	Forest Downstream Service
GAF -	GAF AG
GMES -	Global Monitoring for Environment and Security
GNU -	GMES Network of Users
HELM -	Harmonising European Land Monitoring
JR -	Joanneum Research
LFD-STMK -	Styrian Forestry Board (formerly named SFB-A)
RDLP -	Regional Directorate of State Forests Wroclaw/Poland (formerly named NS-P)
RE -	RapidEye
REA -	Research Executive Agency of the EU
RESAC -	Bulgarian Remote Sensing Application Center
SE-F -	Stora Enso Finland
SN -	Service Network
TF -	Thüringen Forst (formerly named TLWJF)
UEB -	User Executive Body
UPF -	South Tyrolian Ufficio Pianificazione Forestale/Department of Forest Planning (formerly named DFP-I)
VTT -	Technical Research Centre of Finland
WP -	Work Package